



# Altavista Area / Campbell County HFH Volunteer Application

Date: \_\_\_\_\_  
Name: \_\_\_\_\_

Current Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: Home: \_\_\_\_\_  
Work: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Email Address: \_\_\_\_\_

*Minors under the age of 18: Waiver for Minor (page 5) must be signed by Parent/Guardian  
addition to regular waiver (page 4)  
Under age 16 call Habitat office – 309-2688*

**Availability (If only available certain days/hours)**

*(construction hours are Wednesday and Saturday 8:30 AM – 1 PM) • (office hours are Monday through Thursday 9 AM to 1PM)*

### Work Preference

**Would you prefer work that is...**

- Outdoor/labor intensive** (examples: home construction, grounds maintenance, landscaping)
- Indoor/administrative intensive** (examples: filing, mass mailings, word processing, telephone, fund raising, letter writing, etc.)
- No preference**; can work where ever most needed.

### Skills (Please check all that apply)

#### Construction Related:

- Professional** – Professional or former professional builder who is able to supervise all aspects of residential house construction
- Handy** - A professional, former professional or an accomplished do-it-yourselfer

**Unskilled** – Have either limited skills or no skills, but willing to learn

**Area of skill** (If you have checked professional or Handy above, please check the appropriate boxes below.)

- |                                     |                                   |                                      |                                       |
|-------------------------------------|-----------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Carpentry  | <input type="checkbox"/> Flooring | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Roofing      |
| <input type="checkbox"/> Drywall    | <input type="checkbox"/> Framing  | <input type="checkbox"/> Painting    | <input type="checkbox"/> Vinyl Siding |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> HVAC     | <input type="checkbox"/> Plumbing    | <input type="checkbox"/> Other: _____ |

**Office Related:**

**Computer experience**

- Expert – able to use many software applications and can fix many types of computer problems; need very little help or training.
- Comfortable – able to use many software applications with minimal training.
- Learning – can use word processing and need training on other software applications.
- Unskilled – limited experience, but willing to learn.
- Would prefer work that does not require computer use.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Bookkeeping/Accounting         | <input type="checkbox"/> General Clerical | <input type="checkbox"/> Word Processing (WPM:___) |
| <input type="checkbox"/> Data Entry/Typing              | <input type="checkbox"/> Letter Writing   | <input type="checkbox"/> Photography               |
| <input type="checkbox"/> E-mail/Internet                | <input type="checkbox"/> Filing           | <input type="checkbox"/> Mass Mailings             |
| <input type="checkbox"/> Telephoning                    | <input type="checkbox"/> Fundraisers      | <input type="checkbox"/> Public Speaking/Marketing |
| <input type="checkbox"/> Contributing Volunteer Lunches | <input type="checkbox"/> Media Relations  | <input type="checkbox"/> Other: _____              |
| <input type="checkbox"/> Special Events                 |   |  |

**Volunteer Board/Committees:**

- Board of Directors** - (Policy making body, monthly meeting)
- Building Committee** – (Responsible for planning, organizing and directing home construction, including volunteer participation, sub-contracting, material procurement, administration of material in storage)
- Fund Raising / Development Committee** – (Focuses on raising funds from individuals, churches and organizations, organizing fund raisers, and public relations, media contacts, preparation of Public Relation documents, public speaking)



**PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!**

This Release and Waiver of Liability (the “Release”) executed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ (the “Volunteer”) in favor of the Altavista Area/Campbell County Habitat for Humanity, Inc., a nonprofit corporation, their directors, officers, employees, volunteers, and agents (collectively, “Habitat”).

The Volunteer desires to work as a volunteer for Habitat and engage in the activities related to being a volunteer. The Volunteer understands that the Activities may include constructing and rehabilitating residential buildings, and working in the Habitat office. The Volunteer hereby freely, voluntarily, and without duress executes this Release under the following terms:

- 1. Waiver and Release.** The Volunteer does hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer’s work with Habitat. Volunteer understands that this Release discharges Habitat from any liability or claim that the Volunteer may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer’s work for Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer also understands that, except as otherwise agreed to by Habitat in writing, Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.
- 2. Medical Treatment.** Except as otherwise agreed to by Habitat in writing, Volunteer does hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer’s work with Habitat.
- 3. Assumption of the Risk.** The Volunteer understands that the work for Habitat may include activities that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites. Volunteer recognizes and understands that activities at Habitat may, in some situations, involve inherently dangerous activities. Volunteer hereby expressly and specifically assumes the risk of injury or harm in these activities and releases Habitat from all liability for injury, illness, death, or property damage resulting from the activities of the Volunteer’s work for Habitat.
- 4. Insurance.** The Volunteer understands that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer. Each Volunteer is expected and encouraged to obtain his or her own medical or health insurance coverage.
- 5. Photographic Release.** Volunteer does hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer’s work for Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.
- 6. Other.** Volunteer expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Virginia, and that this Release shall be governed by and interpreted in accordance with the laws of the State of Virginia. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

**IN WITNESS WHEREOF**, volunteer has executed this Release as of the day and year first above written.

Witness: \_\_\_\_\_ Volunteer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone (H): \_\_\_\_\_  
 (W): \_\_\_\_\_  
 (C): \_\_\_\_\_

**VOLUNTEER RELEASE AND WAIVER OF LIABILITY FOR MINORS**

This Release and Waiver of Liability (the “Release”) executed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ a minor child (the “Volunteer”), and \_\_\_\_\_, (the “Guardian”), the parent having legal custody and / or the legal guardian of the Volunteer, in favor of the Altavista Area/Campbell County Habitat for Humanity, Inc., a Virginia nonprofit corporation, their directors, officers, employees, volunteers, and agents (collectively, “Habitat”).

The Volunteer and Guardian desire that the Volunteer work as a volunteer for Habitat and engage in the activities related to being a volunteer. The Volunteer and the Guardian understand that the Activities may include construction, rehabilitating buildings, working in the Habitat office, and working at special events..

The Volunteer and Guardian do hereby freely, voluntarily, and without duress execute this Release under the terms below:

**1. Waiver and Release.** The Volunteer and Guardian do hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer’s work with Habitat.

Volunteer and Guardian understand that this Release discharges Habitat from any liability or claim that the Volunteer may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer’s work for Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer and Guardian also understand Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

It is the policy of Altavista Area/Campbell County Habitat for Humanity Inc. that children under the age of 16 are not allowed on a Habitat work site while there is construction in progress. Federal regulations prohibit minors between the ages of 14 and 15 from working in general construction. Minors between the ages of 16 and 17 may perform general construction work, but, may not engage in certain activities that are considered ultra hazardous. These activities include the use of power tool and motor vehicles, demolition, roofing and excavation operation.